

Notice of Meeting

Resources and Performance Select Committee

**Date & time**

Monday, 16
December 2019 at
10.00 am

Place

Council Chamber,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Ross Pike
Room 122, County Hall
Tel 020 8541 7368
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Chief Executive

Joanna Killian

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Ross Pike on 020 8541 7368.

Elected Members

Mr Nick Harrison (Chairman), Mr Will Forster (Vice-Chairman), Mr Graham Knight (Vice-Chairman), Ms Ayesha Azad, Mr Chris Botten, Mr Mark Brett-Warburton, Mr Graham Ellwood, Mr Bob Gardner, Mr Naz Islam, Rachael I. Lake, Dr Peter Szanto and Mr Chris Townsend

TERMS OF REFERENCE

The Committee is responsible for the following areas:

- Finance
- Orbis Partnership Functions including Orbis Public Law
- HR&OD
- IT and Digital
- Business Ops
- Property
- Procurement
- Equalities and Diversity
- Internal/External Communications
- Legal and Democratic Services
- Coroner
- Customer Services

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Purpose of the report: To report any apologies for absence and substitutions.

2 MINUTES OF THE PREVIOUS MEETING

(Pages 7
- 18)

Purpose of the report: To agree the minutes from the Select Committee held on 18 October 2019.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

- i. any disclosable pecuniary interests and / or;
- ii. other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting.

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest;
- as well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner); and
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (10 December 2019).
2. The deadline for public questions is seven days before the meeting (9 December 2019).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

6 CABINET MEMBER PRIORITIES UPDATE

Purpose of the report: For the Select Committee to receive an update from the Cabinet Member for Corporate Support and Cabinet Member for Finance on progress against their priorities and objectives.

7 QUARTERLY PERFORMANCE REPORT (Q2 2019/20)

(Pages
19 - 40)

Purpose of the report: To invite the Select Committee's comments and suggestions in respect of the Q2 Performance Report 2019/20, regarding the format and nature of the presentation of the information, as well as any of the indicators and/or measures reported.

8 SCRUTINY OF TRANSFORMATION PROPOSAL

(Pages
41 - 44)

Purpose of report: for the Committee to review the scoping of a task group centring on customer experience and to appoint Members to this group.

9 ANNUAL PROCUREMENT FORWARD PLAN 2020/21

(Pages
45 - 72)

Purpose of the report: That the Select Committee reviews the attached Cabinet report and the following Part 2 annex to this report and make recommendations to the Cabinet as appropriate.

10 EXCLUSION OF THE PUBLIC

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

11 ANNUAL PROCUREMENT FORWARD PLAN 2020/21

(Pages
73 - 88)

Purpose of the report: That the Select Committee reviews the attached Part 2 Cabinet report annex and make recommendations to the Cabinet as appropriate.

Confidential: Not for publication under Paragraph 3

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

12 SELECT COMMITTEE RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

(Pages
89 - 96)

Purpose of the item: For the Select Committee to review the attached recommendations tracker and forward work programme making suggestions for additions or amendments as appropriate.

13 DATE OF NEXT MEETING: 16 DECEMBER 2019

The next meeting of the Resources and Performance Select Committee will be held on 24 January 2020 from 10:00am.

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

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Thank you for your co-operation.